

COURSE-3 Principles of Criminal Law and Other Civil Laws**Block – 1** Indian Penal Code, 1860.**Block – 2** Criminal Procedure Code, 1973**Block – 3** Various Acts**Block – 4** Case studies -3 [a]
Case Studies -3 [b]**COURSE – 4: Law Related to Administration and Personnel****Block – 1** Administrative law**Block – 2** Labour Laws (Part-I)**Block – 3** Labour Laws (Part-II)**Block – 4** Law related to Personnel**COURSE-5: Laws and Legal Concepts Related to Medical / Clinical Practice****Block – 1** Medical negligence**Block – 2** Consumer Protection Act**Block – 3** Medical, ISM and paramedical Council Acts and regulations**Block – 4** Specific medical Acts**Block – 5** Patient safety and Accountability of Hospital Management**COURSE-6: Laws Related to Hospitals and Health [Part-I]****Block – 1** Ethics issues and Drug Issues**Block – 2** Establishment issues**COURSE-7: Laws Related Hospitals Services and Health [Part-II]****Block – 1** Legal aspects in certain patient care situations**Block – 2** Legal aspects related to certain hospital services and functions**Block – 3** Emerging issues with legal connotations**Block – 4** Case studies.-7**ELIGIBILITY CRITERIA**

Eligibility criteria for both the programme is as under:-

- ❖ Medical, Dental graduates from a Medical / Dental Institute of India or other countries, recognized by Medical Council of India (MCI) or Dental Council of India (DCI) and should have two years experience in respective profession, after registration with MCI/DCI.
- ❖ Candidates holding MBA degree or Post Graduate Diploma in Financial, Material, Marketing or Personnel Management with five years hospital experience.
- ❖ Graduates in Nursing and Pharmacy or having similar technical skills with at least five years of hospital experience.
- ❖ Graduate in Engineering and / or Architecture associated with hospital for five years.
- ❖ Law graduate also eligible to apply for PGDHL Programme.

Preference will be given to applicants working in a hospital / healthcare organizations, and holding administrative responsibilities.

CONDUCT OF PROGRAMME

On admission; each student will be attached to the institute located at NOIDA, where he or she would be attending counseling sessions.

HOW TO APPLY

Electronic versions of Prospectus and Application form can be downloaded from AHA website: www.ahaindia.org [under download section of home page] OR through Email : ahaindia@ahaindia.org & ahaindia1987@gmail.com.

ACADEMY OF HOSPITAL ADMINISTRATION

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**Post Graduate Certificate
In
Quality Management and
Accreditation of Healthcare
Organization
(QM&AHO)**



**Post Graduate Diploma
In
Health & Law
(PG DHL)
(Through Distance Learning)**

**We look for the best nothing but the best in
management of Hospital and Health Services.**

INTRODUCTION

The **Academy of Hospital Administration (AHA)** from its inception in 1987 enjoys the unique status of being an eminent association of highly acclaimed hospital administrators drawn from health care organizations in India and abroad. The Academy is a “**not for profit**” organization known for its relentless drive to promote quality health care in the country through training of medical, nursing and paramedics personnel. Towards this aim in view AHA conducted numerous programmes related to hospital management.

QM&AHO

You may be aware the **Quality Council of India (QCI)** have formed **National Accreditation Board for Hospitals and Health care providers (NABH)**. The quality standards for hospitals has been drafted by NABH for the purpose of evaluation of hospitals. These standards have already been circulated to a large number of hospitals for purpose of Accreditation..

In order to facilitate the process of smooth accreditation of hospitals it is essential to train a large number of doctors, nurses etc. to facilitate the process of implementation of quality management system in health facilities. AHA has launched a **Post Graduate Certificate Programme** of Six months duration through distance learning, “**In Quality Management and Accreditation of Health Care Organization (QM&AHO)** commencing every year (January & September). First programme was Launched in Jan 2007.

OBJECTIVES

- To impart knowledge and concepts related to quality management systems and accreditation of health care organizations.
- To learn the method of application of various tools and techniques of quality management system in health care organizations.
- To acquaint the participants about the quality indicators in medical and health care and the procedure for evaluation of quality of hospital and health services.

SCOPE

The programme fulfils specific needs of middle level administrators and clinicians in health care organizations who are keen to participate in the introduction of quality management system in their organization for accreditation. It will also be of immense benefit to top management and those clinicians currently appointed as heads of departments and engaged in administrative duties also.

BLOCK SYLLABUS QM&AHO

Course-I: Introduction to Quality Management.	
Block – 1	Quality Management System
Block – 2	National Health System & Quality Management
Block – 3	Health Infrastructure and Quality Management
Block – 4	Practical Manual

Course-II: Planning and Quality Management of Services.	
Block – 1	Clinical and Diagnostic Services
Block – 2	Support and Utility Services-I
Block – 3	Support and Utility Services-II
Block – 4	Practical Manual

Course-III: Standards for Quality Management and Accreditation of Health Care Organizations	
Block – 1	Specialised requirements of accreditation for Quality Management System in hospitals
Block – 2	Standards for Accreditation of Hospitals.
Block – 3	Standards for Accreditation of Primary Care
Block – 4	Practical Manual

PG DHL

We have also launched one year PG Diploma in Health and Law in September 2009, with a view to train service providers and those concerned with medical administration at various levels, who are constantly exposed to complex issues related to legal matters or medical ethics, while discharging their duties. This programme will safeguard the interests of both providers and the receivers of medical care.

OBJECTIVES

- To impart knowledge in legal and allied concept as related to health care management
- To create an understanding of the laws of contract, Indian Evidence Act and codes of Criminal Procedure.
- To acquaint the participants about Civil Laws, Administrative Laws and Special Acts Applied to Health Care Organizations.

SCOPE

The programme fulfils specific needs of all categories of service providers and the administrators at all levels in health care organizations, who are keen to learn to avoid legal complications and discharge of their duties efficiently with confidence.

BLOCK SYLLABUS PGDHL

COURSE-I: Legal Environment and Basics of Law	
Block – 1	Legal concepts
Block – 2	Indian legal system
Block – 3	Constitution of India
Block – 4	Case studies-1

COURSE-2 Principles of Civil Law	
Block – 1	Indian Contract ACT, 1872. And Law of Tort
Block – 2	Civil Procedure Code, 1908
Block – 3	Indian Evidence Act, 1872.
Block – 4	Case studies-2