



# ACADEMY OF HOSPITAL ADMINISTRATION

(National Association of Hospital Administrators)  
Institute of Healthcare Management, Training & Research  
AHA House: C-56/43, Industrial Area, Sector 62, NOIDA, UP – 201301  
Tel: +91 0120-4233761/62/63, +917827229979; Website: www.ahaindia.org

ITExemptions:12-A:AAATA7824N32021301&80-G:AAATA7824NF2021211

“Welook forthe best, nothing butbest in Managementof Hospital andHealth Services.”

President <b>Dr. Yashpal Sharma</b>	Vice President <b>Dr.AnoopKumarDaga</b>	Executive Director <b>Dr.ShyamaNagarajan</b>	Programme Director – Academic & Research <b>Dr.RajivKumarJain</b>	Director Finance <b>MajGen(Dr.) JagtarSingh. VSM(Veteran)</b>		
Members: <b>Dr. Ashish K Gupta</b>	<b>Brig (Dr.) Pradeep Srivastava (Veteran)</b>	<b>Dr. Mahesh Devnani</b>	<b>Gp Capt(Dr.) R K Pathni (Veteran)</b>	<b>Dr. Param Hans Mishra</b>	<b>Surg Cdr. (Dr.) Rajesh Bhalla (Veteran)</b>	<b>Col. (Dr.) Sajal Sen (Veteran)</b>

Ref:/AHA/3rd/BoE Minutes/2022-2024/A-1

Dated: 23rd Jan 2023

**Minutes of the 3rd meeting of Board of Executives held at AHA House, NOIDA on14<sup>th</sup> Jan 2023[Saturday] at15.00hrs via physical + virtual modes.**

The below mentioned Office Bearers and Members attended the meeting:

### Office Bearers

President	-	Dr. Yashpal Sharma (Physical mode)
Vice President	-	Dr. Anoop Kumar Daga (Absent)
Executive Director	-	Dr. Shyama Nagarajan (Physical mode)
Program Director (Academics & Research)	-	Dr. Rajiv Kumar Jain (Virtual mode)
Finance Director	-	Maj Gen (Dr.) Jagtar Singh, VSM (Veteran) (Absent)

### Members

1. Dr. Ashish Kumar (Virtual mode)
2. Brig (Dr.) Pradeep Srivastava (Veteran) (Virtual mode)
3. Dr. Mahesh Devnani (Virtual mode)
4. Gp Capt (Dr.) Rajiv Kumar Pathni (Veteran) (Virtual mode)
5. Dr. Param Hans Mishra (Virtual Mode)
6. Surg Cdr (Dr.) Rajesh Bhalla (Veteran) (Virtual mode)
7. Col (Dr.) Sajal Sen (Veteran) (Absent)

1. The President welcomed the BoE Members and thanked them for joining the Meeting. He requested Dr. Shyama Nagarajan, Executive Director to conduct the Meeting as per the Agenda.

### AGENDA:

- a) **Confirmation of Minutes of Meeting & the action taken report:** Confirmation of Minutes of the Meeting held on 10<sup>th</sup> Dec 2022 [MoM already circulated via email on 14th Dec 2022].

Executive Director briefed regarding Action-taken on the Points of the previous BOE Minutes of Meeting and also requested for confirmation of MoM.

There being no contentious points Dr. Rajiv Kumar Jain proposed approval of the MoM and Dr. Param Hans Mishra seconded the same.

- b) **SASH 2022:** It was informed that the details regarding closure of accounts and proceedings have not yet been received. President desired that Dr. Jawahar Pillai be requested for closing of the Accounts duly audited and to intimate the same to AHA HQ within next 15 days.
- c) **CME/Workshop – Srinagar:** Dr. Farooq, Regional Chapter Srinagar shall be responsible to conduct CME/Workshop in Srinagar. President suggested that the



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same is to be conducted after Apr 2023.

- d) The President further suggested that the regional chapters of AHA shall be actively engaged academic in the activities. The ED proposed to appoint Dr Anil Gomes as Advisor on honorary basis to handle the regional chapters and also to initiate the membership drive. The President asked the opinion of the members, and the members unanimously agreed to bring Dr Gomes on board as Advisor to expand membership and engage with regional chapters.
- e) **Bank Signatories Updates:** Executive Director informed to the BOE members that the Bank signatories have been updated and requisite documents handed over to the Bank, as per their requirement.
- f) **Status of Finances-** Executive Director updated the BOE members regarding status of Finance for the next 3 months and intimated shortfall of cash margin which could be in a negative status.

President informed the BOE members to take prompt action to generate additional Revenue by way of conducting more Training Programs.

- g) **Status of the Training Program:**
- 03 days RAQM programme from 01<sup>st</sup> to 03<sup>rd</sup> Dec 2022 was held via virtual mode. Only 02 candidates attended the programme.
  - 06 days 1<sup>st</sup> contact programme of QM&AHO from 01<sup>st</sup> Dec to 06<sup>th</sup> Dec 2022 was held via virtual mode. 12 candidates attended the programme.
  - 1<sup>st</sup> Contact programme for MBA HM was held at AHA House from 12<sup>th</sup> Dec to 17<sup>th</sup> Dec 2022. 12 candidates from different States participated including 02 from Armed Forces Medical Services and other from State Health Departments.
  - **3 DAYS ORIENTATION- NQAS & KAYAKALAP GUIDELINES AND STANDARDS FOR HEALTH & WELLNESS CENTRE-** The programme was successfully conducted in collaboration with CINI at Indore (MP) from 14<sup>th</sup> to 16<sup>th</sup> Dec 2022. Total of 41 participants attended the programme.
  - 03 days Training programme scheduled from 19<sup>th</sup> Dec to 21<sup>st</sup> Dec 2022 at Vadodara (Gujarat) has been postponed due to the administrative reasons. Fresh date is awaited.
  - 06 days Training programme on Advance Nursing Care & Quality Management (2<sup>nd</sup> Batch) was conducted at AHA House NOIDA from 09<sup>th</sup> to 14<sup>th</sup> Jan 2023. The programme was sponsored by NHM, Uttarakhand and jointly organized by HNBUMEU- Dehradun and AHA India. Total of 17 candidates attended this residential programme.
  - President suggested that we should form Two teams to coordinate/conduct the Training programmes: -
    - (i) **Marketing Team** – Consisting of Programme Director (Academics & Research), Executive Director and Maj Gen Munindra Srivastava,



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VSM\*\* (Veteran) Patron to coordinate with Ministry of Health & Family Welfare, Gol.

(ii) **For preparing contents of Training-** Dr. Ashish Kumar Gupta, BOE member(s) should be involved to prepare contents of the Training programme.

- Dr. Ashish Kumar Gupta suggested that we should overlap QM & AHO with RAQM programme for better utilization of Faculties for both the programmes, in view of cost cutting.
- President informed to the House that he has contacted Dr. JK Das regarding contents writing of Medical Record Technician programme which is still awaited. He entrusted the responsibilities of this programme to Dr Mahesh Devnani, BOE member to formulate the complete Training Programme of MRT, including preparation of the Contents.

h) **Status of Coffee Table Book:** Executive Director intimated that a Final Draft of the approved “dummy” of Coffee Table Book alongwith messages had been given to the Global Smart Learning for designing and printing. The same shall be shortly published and circulated.

i) **Status of the Journal:**

- Dr. Anoop Kumar Daga, Vice President AHA updated through a message that the Jul to Dec 2022 Issue would be released soon.
- **Regarding indexing of Journal:** A dedicated Website has been created by M/s WoltersKluwer <https://review.jow.medknow.com/jaha>. As per their communication, from Jan 2023 onwards they will be publishing the Journal via online mode.

Scopus indexing should be able to start from the second issue of 2023 onwards, as updated by Dr. Anoop Kumar Daga.

- **Regarding New Editorial Board:** Dr. Hem Chandra, Editor in Chief will hold a meeting with Board of Editors – Prof. Siddhartha Satpathy, Chief Editor, in this month, including with the new members.
- 08 articles had been received and forwarded for its review by the Review Committee members on 20<sup>th</sup> Dec 2022. One Article had been accepted and 02 rejected. 05 other Articles are under review.
- Surg Cdr (Dr.) Rajesh Bhalla (Veteran), BOE Member has suggested that we should coordinate with AFMC Pune (Dept. of Hosp. Adm.) to motivate their Residents to send the Articles from their research / study at AFMC.
- President requested to Brig (Dr.) Pradeep Srivastava (Veteran), BOE Member to coordinate with AFMC Pune for ensuring the articles from Resident Doctors.

j) **NABH Consultancy (Latur MMSRC):** Executive Director updated that Consultant for the Project has been finalized. The Consultancy fee @ Rs. 6000/- per day will be paid to the Consultant. Dr. Meeta Tyagi was deputed to visit Latur from 15<sup>th</sup> Jan 2023.



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President suggested that AHA Members be empanelled for NABH consultancy in a transparent manner; so that since assignment are carried out seamlessly and the BoE is not blamed for engaging individual of choice.

- k) **Programme Brochure and Training Calendar 2023-2024:** This was presented before the BOE members by the Programme Director (Academics & Research). The same programme was tentatively approved with the consent of the BOE members. However, the same is required to be finalized by the Programme Director (Academics & Research).
- l) **Status of Webinars:**
- Programme Director (Academics & Research) updated that the 1<sup>st</sup> Webinar was conducted on 07<sup>th</sup> Jan 2023 from 3.30pm to 5.00pm. Topic-Hospital Empanelment in Ayushman Bharat. Speaker – Dr. Pankaj Kumar Arora, Director National Health Authority, MoH &FW, Govt of India.
  - President suggested that the Webinars should be conducted fortnightly on 1<sup>st</sup> and 3<sup>rd</sup> Saturdays every month & Local Chapters should be involved for conducting Webinars.
  - President informed to Dr. Mahesh Devnani, BOE Member was to conduct 2<sup>nd</sup> Webinar in consultation with Programme Director (Academics & Research) and share the details of Speaker & the Topic.
- m) **MoUs with M/s CK Associates:**
- ED updated the BOE regarding execution of License Deed on “Management & Revenue-Sharing Model” and “Agreement of Canteen Contract” with M/s CK Associates which was approved by BOE Members and to utilize an earmarked portion of the AHA Infrastructure for revenue generation.
  - Room No. 106 earmarked for the President AHA has been upgraded by M/s CK Associates with basic amenities including hygiene & sanitation facilities. Accordingly, the other 15 rooms will also be upgraded in near future.
- n) **Cleaning of Drains and Repair to the pit in the Basement:**
- Drains of the AHA premises backyard drain line was found to be choked and has now been cleaned and the pit in the basement filled with packed “mud-cum-malba” and repaired properly by M/s GSL.
  - The Works was sanctioned as per the recommendation of Project Committee.
- o) Executive Director intimated in the meeting that AHA Logo will be recognized nationally soon. After hearing this news, the BOE members expressed their happiness for this much-awaited achievement.
- p) **Annual Conference/Workshop:**
- President suggested that AHA should organize one Annual Conference/ Workshop, in and around Delhi which was agreed by all.



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### 3. APPROVAL OF NEW MEMBERSHIP

It was informed that the following Organizations have accepted AHA India offer for Institutional Membership without fee and they have been enrolled on 10th Dec, 24th Dec 2022 and 05th Jan 2023. They have already been issued the Membership Certificates.

SI NO	NAME	QUALIFICATION	APPLIED FOR MEMBERSHIP STATUS	MEMBERSHIP NUMBER
1.	PARUL INSTITUTE OF PUBLIC HEALTH- VADODRA-GUJARAT		INSTITUTIONAL MEMBERSHIP (Enrolled on 10 Dec 2022)	IM NO.1896
2.	HAMDARD INSTITUTE OF MEDICAL SCIENCE & RESEARCH NEW DELHI		INSTITUTIONAL MEMBERSHIP (Enrolled on 10 Dec 2022)	IM NO.1897
3.	DEPT. OF HOSPITAL ADMINISTRATION RAMAIAH MEDICAL COLLEGE HOSPITAL BANGALORE		INSTITUTIONAL MEMBERSHIP (Enrolled on 24 Dec 2022)	IM NO.1898
4.	DEPT. OF HOSPITAL ADMINISTRATION, MAHATMA GANDHI UNIVERSITY OF MEDICAL SCIENCES & TECHNOLOGY, JAIPUR		INSTITUTIONAL MEMBERSHIP (Enrolled on 24 Dec 2022)	IM NO.1899
5.	DEPARTMENT OF HOSPITAL ADMINISTRATION, KAMINENI INSTITUTE OF MEDICAL SCIENCES, NARKETPALLY, TELANGANA		INSTITUTIONAL MEMBERSHIP (Enrolled on 05 Jan 2023)	IM NO.1900
6.	DEPARTMENT OF HOSPITAL ADMINISTRATION, ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BHUBANESWAR		INSTITUTIONAL MEMBERSHIP (Enrolled on 05 Jan 2023)	IM NO.1901
7.	DEPARTMENT OF HOSPITAL ADMINISTRATION, KING GEORGE'S MEDICAL UNIVERSITY, LUCKNOW		INSTITUTIONAL MEMBERSHIP (Enrolled on 05 Jan 2023)	IM NO.1902



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The following applications received for the AHA membership were placed for the BoE approval, which BoE approved as per details mentioned below: -

SI.NO	NAME	QUALIFICATION	APPLIED FOR MEMBERSHIP	MEMBERSHIP NUMBER
1.	DR. REKHA KESHAN KHANDELWAL (AMAHA-699)	MBBS, PG CQM & AHO	UPGRADE TO LIFE MEMBERSHIP	MAHA-699
2.	DR. SURBHI GAUR	MBBS	STUDENT MEMBERSHIP	SAMAHA-425
3.	DR. ABAS KHAN	MBBS, MD (Hospital Administration)	LIFE MEMBERSHIP	MAHA-1903
4.	GARIMA TRIVEDI	M. Sc, MHA, and ISO-Certified in JCI NABH ICCD IHI & SIX SIGMA	LIFE MEMBERSHIP	MAHA-1904
5.	DR. ARUN GROVER	BDS, M. Sc, DDPHRCs, MBA-HA	LIFE MEMBERSHIP	MAHA-1905
6.	DR. ANUBHA GROVER	BDS, MBA-HA	LIFE MEMBERSHIP	MAHA-1906
7.	DR. APURVA KUMAR PANDYA	PhD	ASSOCIATE LIFE MEMBERSHIP	AMAHA-1907
8.	DEPTT OF HOSPITAL ADMINISTRATION, SDM COLLEGE OF MEDICAL SCIENCES & HOSPITAL, SATTUR, DHARWAD. KARNATAKA		INSTITUTIONAL MEMBERSHIP (With Fee)	IM NO -1908
9.	DEPTT OF HOSPITAL ADMINISTRATION, SHARDA HOSPITAL-GREATER NOIDA (UP)		INSTITUTIONAL MEMBERSHIP (Without Fee)	IM NO -1909
10.	DEPTT OF HOSPITAL ADMINISTRATION, GANDHI MEDICAL COLLEGE & HOSPITAL SECUNDERABAD		INSTITUTIONAL MEMBERSHIP (Without Fee)	IM NO -1910
11.	DEPTT OF HOSPITAL ADMINISTRATION, AIIMS BHOPAL		INSTITUTIONAL MEMBERSHIP (Without Fee)	IM NO –1911
12.	DEPTT OF HOSPITAL ADMINISTRATION, JAIPUR NATIONAL UNIVERSITY, JAIPUR		INSTITUTIONAL MEMBERSHIP (Without Fee)	IM NO –1912
13.	DR. ANGEL RAJAN SINGH	MBBS, MHA, LLM	LIFE MEMBERSHIP	MAHA-1913



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14.	DR. RAVINDRA YAMANAPPA ASANGI	MBBS, MHA	LIFE MEMBERSHIP	MAHA-1914
15.	DR. SYED IDREES QADRI	MBBS, PGDPHM	LIFE MEMBERSHIP	MAHA-1915
16.	DR. KULDEEP SINGH SISAUDIYA	MBBS	STUDENT MEMBERSHIP	SAMAHA-426

**Membership Rates:** The President mentioned that as on-date the old Rates for Life Membership and Institutional Membership are approved as a special one-time case. Henceforth, the revised Rates shall be applicable to all categories.

However, free membership will be continued to whom we have given the offer for institutional Memberships.

Dr. Abas Khan mentioned at Ser. No. 3 above had paid Membership fee with the new rate i.e. Rs. 10,000/- for Life Membership; hence, Rs. 4,000/- shall be refunded to him as we have given relaxation to the other Members also (Ser. No. 1,4,5,13,14 & 15 above).

4. **THERE BEING NO FURTHER POINTS, THE MEETING ENDED AT 16.30 Hours WITH THANKS TO THE CHAIR.**

**Dr. Shyama Nagarajan**  
(Executive Director)

CC:

1. All Office Bearers and Members of BoE, AHA India.
2. Circulation through publication on the AHA Web Portal.